

RECRUITMENT BONUS SERVICE AGREEMENT

1. 5 U.S.C. 5753 and Subpart A, part 575 of Title 5, Code of Federal Regulations, provides, under certain conditions the payment of a recruitment bonus to certain current employees in order to retain their services.

2. I, _____, understand and agree to accept a recruitment bonus in the amount of _____, not to exceed 25% of base pay for the position of (employees position). I also understand and agree to the following conditions:
 - a. I will remain in this position for at least 24 months beginning with the date I report for duty to the position for which the recruitment bonus is paid.
 - b. Actual payment of the bonus will not occur until I enter on duty.
 - c. The bonus, although not part of basic pay, is subject to the aggregate limitation on pay prescribed in Subpart B, Part 530, Title 5, Code of Federal Regulations. Payment is also considered to be income for Federal income tax purposes.
 - d. If I fail to fulfill the terms of this agreement, or if I am removed for cause before expiration of the required period of service, I will upon demand repay to the Government on a pro rata basis, a sum of money to be determined by providing credit for each full month of employment completed under this service agreement.
 - e. I authorize the employing Department to withhold any final pay due me to apply against or liquidate any indebtedness arising from a violation of this agreement.

Applicant Signature/Date _____